

**How I Organize Your Pictures** so that I may keep them in an ordered timeline.

I use a **letter - number** file system. Projects not numbered, risk having pictures out of place. Numbering pictures gives me the opportunity to recheck the order of the project as I create it. If there are several groups and each group has a number 1 picture in it, pictures can become misplaced and show up in the wrong group.

What this means is that the first group of pictures will start with the letter A, All pictures in the first group or A group will then have a corresponding number after it such as : A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10 and so on.

The second group of pictures should be labeled with a B in front. Such as B-1, B-2, B-3, B-4, and so on. The next Group will start with a C, and then a D and so on.

The reason for this is that when I scan pictures I will have some form of a reference which will help assure me that the pictures given to me will adhere somewhat to the timeline which the family has organized the pictures that I have been given.

Sometimes the pictures are not in the correct order when given to me, since I have never met any of the people that will be in the pictures, it is hard for me to create an exact timeline of who, when and where.

This can all be corrected, sometime during the process of making the DVD Video. Providing that there is enough time to do this. This is why I interview the family.

One problem that does seem to come up most often, is the one where time is short, (less than three days) and their may not be enough time for the interview process I have with the family, which helps guide me through the creation of your DVD.

When this situation arises, their may not be any solution other than to go forward as fast as the amount of time available allows.

This is the hoped for, and best method of getting pictures from the family, It is also best not to put anything on the front of the pictures, All pictures should be labeled on the back. I have seen **CHEAP non-stick** sticky notes actually stick to the front of a pictures and ruin it.

My projects are not designed with a cookie cutter approach. They are all hand built and all have their own specific feel as to how the pictures affect those that will be watching the final project.

The minimum time needed for projects varies, I can create a DVD in as little as two days. This is not exactly the amount of time that I would choose to create a DVD, but I can and will still make it happen.

First I scan the pictures, then I label and organize the pictures, find music, correct small blemishes on pictures as needed, create mini videos of some of the pictures (this is the pan in and out of the picture which helps allow a boring picture slideshow become much more interesting). Put all of the pictures and music together into a video timeline, and then when done, organize and put the final project files together on a DVD. I also create special labels for each DVD, these are printed on the DVD itself as well as on the plastic DVD case.

When we are finished with your DVD. You will have a professional looking DVD , and A family keepsake for a lifetime.